



**32nd Annual
Winterville Watermelon Festival
August 24 – 26, 2017**

**Arts & Crafts, Commercial (NON-FOOD), & Flea Market Vendors
General Information**

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Location – Winterville Recreation Park, 332 Sylvania St, Winterville, NC 28590

Space Fee - **3 Days (Thursday, August 24 thru Saturday, August 26) - \$300 per space** (price includes 1–10x10 space, 1-110V electrical outlet & 2 parking passes). **Vendor hours –** Thursday & Friday 6pm – 11pm / Saturday 8am – 11pm
(Limited space is available)

1 Day (Saturday, August 26) - \$100 per space (price includes 1-10x10 space & 1 parking pass).
Vendor hours - 8am – 6pm

1. **All vendors are personally responsible for the collection, reporting, and remittance of sales tax as required by the North Carolina Department of Revenue.**
2. No parking is allowed on the festival site except for unloading. Three day vendors will be allowed 2 parking passes and Saturday vendors will be allowed 1 parking pass. If needed, additional parking will be available around or near the festival site.
3. Vendors in these categories are **NOT ALLOWED** to sell or give-away any food or drink items.
4. Vendor fees must accompany all applications and are deposited upon receipt.
5. All vendors must occupy the space provided and specified by the festival committee. No vendors are allowed to walk around to sell or give-away their items.
6. Vendors must provide their own tables, chairs and tents. Lights and extension cords will be needed by 3 day vendors. **In accordance with guidelines from the Winterville Building Inspections Department**, all extension cords must be 3 wire cords (must have a ground prong). All extension cords should have a minimum wire size of #12.
7. **In accordance with guidelines from the Winterville Building Inspections Department**, “All tents **MUST** be secured to the ground with stakes or pegs that are embedded in the ground at or near the “legs” or poles of tent(s). In lieu of pegs or stakes, a weight added to the base of each leg sufficient to withstand a significant wind gust can be used. This weight should be equivalent to 50 pounds for each leg of the tent”. **ALL VENDORS SHOULD AT LEAST HAVE THE 50 POUND WEIGHTS BECAUSE THERE ARE SOME AREAS THAT YOU WILL BE UNABLE TO DRIVE STAKES. IF YOU FAIL TO MEET THESE GUIDELINES, YOU WILL NOT BE ABLE TO SET-UP AND NO REFUNDS WILL BE MADE.**
8. Saturday only vendor sells will end at 6pm and all booths must be taken down and removed at that time. Vehicles must be packed and off site by 7pm. **Vendors set-up along Division Street will have to park along Ange Street to load at the end of the show. Hand trucks or carts are recommended. No vehicles will be allowed on Division Street to load. No exceptions.**
9. All participants are required to operate throughout the vendor advertised hours. Participants that close and/or depart early on Saturday may not be eligible to participate in future festivals.
10. Confirmation will be sent to you prior to the festival either by US mail or email. If you provide an email address on your application, all correspondences will be by email. It is important that all applications be legible. Set-up time and other information will be provided after vendors are accepted.
11. Vendors assume responsibility for any items left on the festival site after hours. It is recommended that 3-day vendors set-up and take down their booths daily.
12. **Only one (1) specialty item vendor (ex. Thirty-One Gifts, Mary Kay, Avon, Tupperware, Scentsy, etc) for each company will be allowed to display/sell at the festival.**
13. The following items should not be sold by vendors: Snap-N-Pops, Crazy Foam, Silly String, Fireworks, Stink Bombs, Disappearing Ink, Water Guns, Cap Guns, Knives, and any other weapons. The committee has the authority to ban any other items they deem unsafe or a nuisance. Violation of this policy could result in the vendor being ejected from the festival without refund.
14. **REFUNDS: By submitting an application for this festival, the vendor acknowledges and agrees that the Winterville Watermelon Festival shall not be obliged to issue refunds under any circumstances on vendor space rental. The Winterville Watermelon Festival is not liable or responsible for delays, cancellations or postponements of the Festival or events within the Festival due to inclement weather, war, government actions, strikes or other matters beyond our control.**



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Application**

*****PLEASE PRINT CLEARLY

NAME: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL ADDRESS: _____

TELEPHONE NUMBER: _____

Circle type of space requesting: Arts/Crafts Commercial (NON-FOOD) FLEA MARKET

Set-up Type: Tent _____ Trailer _____ (Vendors w/ trailers must provide a frontal photo showing doors and hitch)

Describe the items or services that are being offered for sell or exhibit: _____

Which days do you wish to be a vendor?

3 Day Vendor (Thursday, Friday & Saturday) - \$300 per space. (Limited space is available) _____

1 Day Vendor (Saturday only) - \$100 per space. _____

Total number of spaces desired? _____ Amount enclosed: _____

Have you read the Festival Information contained on the first page? If you have any questions, please email me at watermelonfest@yahoo.com.

Your signature to this application indicates you have read the general Information / policies and that you agree to abide by those policies if accepted as a Winterville Watermelon Festival exhibitor/participant. **Make sure you understand #'s 6 & 7 above.**

Signature: _____ Date: _____

Please submit this application, along with booth fee (check or money order payable to the Winterville Watermelon Festival Committee (WWFC) by August 18, 2017.

Mail to: Mike Jordan, Winterville Watermelon Festival, 1136 Davenport Place, Winterville, NC 28590